REACH Georgia Scholarship Program and GAfutures for REACH Coordinators

GSFC | Georgia Student Finance Commission

This guide will explain how to …

- Create a www.GAfutures.org account
- Attain REACH access in STARS
- Add new 8th grade REACH scholar selections in Fall
- Complete Progress Reports for all active REACH scholars following the Fall and Spring semesters

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Creating a GAfutures Account

Visit www.gafutures.org and select the "Create an Account" link near the top of the webpage:
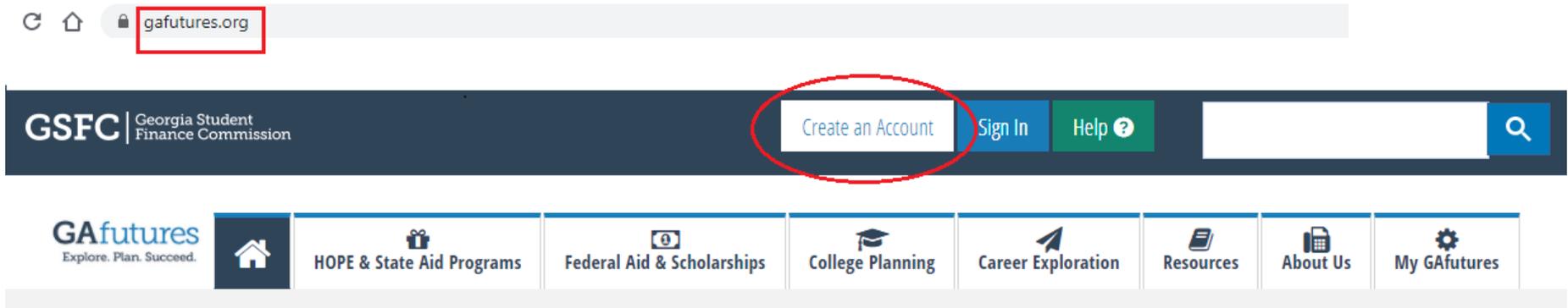
Creating a GAfutures Account

Select the "Education Professional" option in the middle of the page:

Creating a GAfutures Account

Enter your information into the required fields. Only those fields marked with a *red asterisk* are required:

Creating a GAfutures Account

Select **"I work at a Georgia High School"** and create 3 security questions and answers:

Creating a GAfutures Account

In the final step, enter the information into the required fields, and be sure to select your Georgia High School from the drop-down menu:
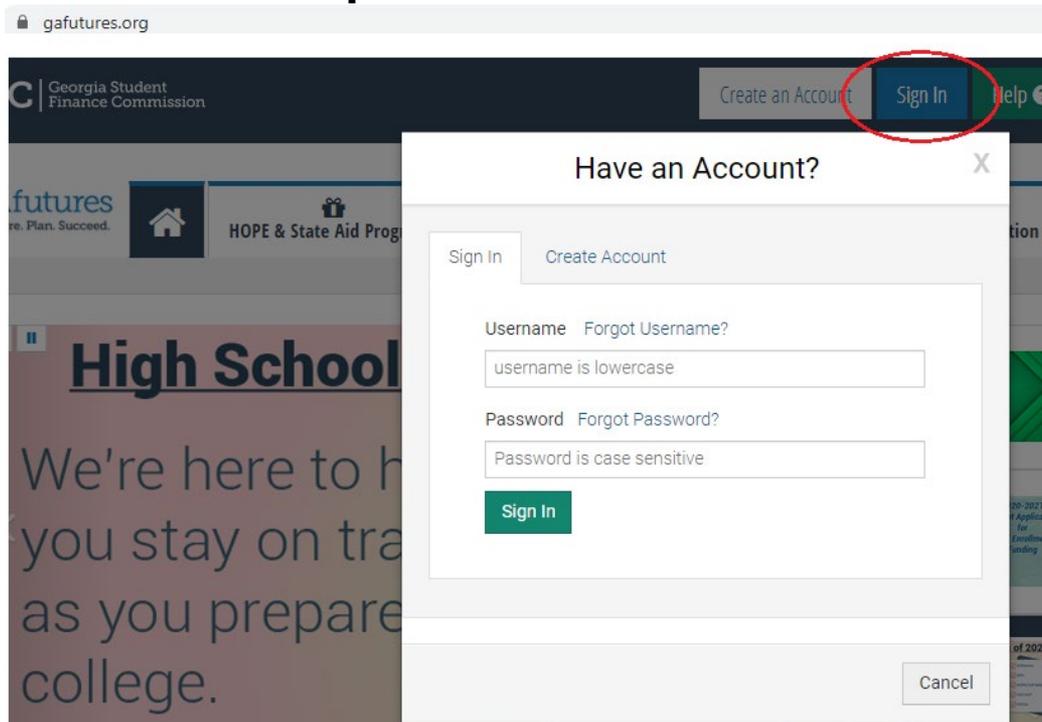
Creating a GAfutures Account

You should now have created your account. Once complete, please contact us at REACH@GSFC.org and provide your username so we can grant you access to the REACH functions in STARS:

Entering a New 8ᵗʰ Grade Scholar Selection

Visit www.gafutures.org, and select the "Sign In" button near the top right-hand corner and enter your username and password:

Entering a New 8ᵗʰ Grade Scholar Selection

Click on the "My GAfutures" button, then the "High School Functions" button, and finally "STARS":

Entering a New 8th Grade Scholar Selection

8th graders should be entered into the high school they are likely to attend. In that high school's account, enter STARS and click the REACH link:

Entering a New 8ᵗʰ Grade Scholar Selection

Click on the "Enter New Student" tab:

Entering a New 8ᵗʰ Grade Scholar Selection

Enter the appropriate information in the first 3 fields:

Entering a New 8th Grade Scholar Selection

Enter the appropriate information into the fields that are not marked "Field to be completed by REACH Georgia Staff":

Entering a New 8th Grade Scholar Selection

- Once all new students are submitted, please inform REACH staff that this step is complete

- We will review the information and contact you to grant final approval of eligibility

- Selections are not to be announced or officially signed as REACH scholars until their eligibility has been given final approval

REACH Scholar Progress Reports

In STARS, click on the "Students" link under "REACH" near the bottom left side of the screen and you should see student names. Double-click on the name you would like to update:

REACH Scholar Progress Reports

Click on the grade level tab that represents the year that you are attempting to update progress for:

REACH Scholar Progress Reports

Answer the yes and no questions, then enter the number of mentoring and academic coaching sessions:

REACH Scholar Progress Reports

Please Note:

- Deadline for Fall progress reports: February 15th
- Deadline for Spring progress reports: June 30th
- 8th grade students do not have transcript uploads or HOPE GPAs. Simply type in the cumulative end-of-year average after each 8th grader's Spring semester.
- High school students require successful transcript uploads at the end of their Spring semester so that a HOPE GPA can be calculated and auto-populated. This must occur before the student is promoted to the next grade level. HOPE GPAs must be auto-populated before you can submit Spring Progress Reports.
- You cannot enter the most recent semester's progress reports if one of the previous semesters has been left incomplete

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Contact REACH Georgia

For any REACH Program questions, please feel free to contact us via email:

- REACH@gsfc.org